

From: Albert Lew <albert.lew@lacity.org>
Sent time: 02/04/2020 01:35:51 PM
To: Christophe DeMonbrun <chris.demonbrun@lacity.org>
Ricardo Avendano <ricardo.avendano@lacity.org>; Sunbula Azieh <sunbula.azieh@lacity.org>; Yvaine Valenzuela <yvaine.galsim@lacity.org>;
Cc: Gabriel Angulo <gabriel.angulo@lacity.org>; Gregory Cole <gregory.cole@lacity.org>; Aron Sordan <aron.sordan@lacity.org>; Anthony Etolle <anthony.ettle@lacity.org>
Subject: Re: Hollywood Center Project Correspondence Request

Hello team,

To reiterate Chris's email, we are instructed to follow the protocol that was attached. I understand it is a bit cumbersome, but it's straightforward and shouldn't take more than a half hour tops. Please send me the ZIP file after you are done. We should have it ready no later than noon tomorrow, 2/5.

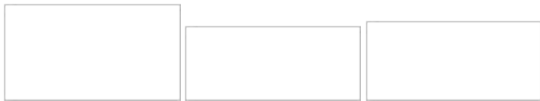
You can also put your ZIP file here:

\\82mtcfs1\wesd\Div Files\SCAR\CEQA Review\CEQA Analysis Files\Correspondences\Hollywood Center Project

Thanks,
Albert

Albert C. Lew, P.E.

Wastewater Engineering Services Division (WESD)
Bureau of Sanitation
Department of Public Works
City of Los Angeles
Phone: 323.342.6207
Fax: 323.342.6210



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On Tue, Feb 4, 2020 at 12:16 PM Christophe DeMonbrun <chris.demonbrun@lacity.org> wrote:

Hello Albert,

Below is a request from LA City Planning Department regarding communications associated with the Hollywood Center Project. Please instruct the SCAR Group members to perform the request in the manner provided. Please reply to this email when the request has been completed.

Let me know if you have any questions.

Regards,

Chris

----- Forwarded message -----

From: **Mindy Nguyen** <Mindy.Nguyen@lacity.org>

Date: Tue, Feb 4, 2020 at 12:09 PM

Subject: Hollywood Center Project Correspondence Request

To:

Cc: Luciralia Ibarra <luciralia.ibarra@lacity.org>, Elva Nuno-O'Donnell <elva.nuno-odonnell@lacity.org>, Heather Bleemers <Heather.Bleemers@lacity.org>, Lisa Webber <lisa.webber@lacity.org>, Kathleen King <kathleen.king@lacity.org>, William Lamborn <william.lamborn@lacity.org>, Milena Zasadzien <milena.zasadzien@lacity.org>, Ken Bernstein <ken.bernstein@lacity.org>, Lambert Giessinger <lambert.giessinger@lacity.org>, Steve Melgar <steve.melgar@lacity.org>, Hwang, Jin <Jin.Hwang@ladwp.com>, <delon.kwan@ladwp.com>, <andy.cao@ladwp.com>, <cynthia.taylor@ladwp.com>, <matthew.gonzalez@ladwp.com>, <mukleshur.bhuiyan@ladwp.com>, <ralph.jamarillo@ladwp.com>, <steve.bullum@ladwp.com>, <vincent.zabukovec@ladwp.com>, <lisa.nosal@lacity.org>, Melinda Gejer <melinda.gejer@lacity.org>, Albert Lew <albert.lew@lacity.org>, <sunbula.azieh@lacity.org>, <ellia.sun@lacity.org>, CASEY JENSEN <casey.jensen@lacity.org>, <daniel.schnedereit@lacity.org>, <jeffrey.wilson@lacity.org>, <jesus.acosta@lacity.org>, <chris.demonbrun@lacity.org>, Yvette Whitaker <yvette.x.whitaker@lacity.org>, <daryl.yoshihashi@lacity.org>, <eloy.luna@lacity.org>, <gregory.stevens@lacity.org>, <robert.duff@lacity.org>, <tjun@lapl.org>, <agranger@lapl.org>, Wes Pringle <wes.pringle@lacity.org>, Eddie Guerrero <eddie.guerrero@lacity.org>, <bhuvan.baja@lacity.org>, Mehrdad Moshksar <mehrdad.moshksar@lacity.org>, <eduardo.hermoso@lacity.org>, Tomas Carranza <tomas.carranza@lacity.org>, Godek, Gwenn <gwenn.godek@lausd.net>, Madonna Marcelo <madonna.marcelo@lacity.org>, John Bellas <john.bellas@lacity.org>, <william.chun@lacity.org>, Craig Bullock <craig.bullock@lacity.org>

Hello,

This email is being sent to persons that have been identified as possibly having either email or written correspondence regarding the **Hollywood Center Project**, located at **1720-1770 North Vine Street; 1746-1760 Ivar Avenue; 1733 and 1741 Argyle Avenue; and 6236, 6270, and 6334 West Yucca Street**.

The Department of City Planning is preparing to release a Draft Environmental Impact Report (EIR) for this Project, which has been designated by the State as an Environmental Leadership Development Project (ELDP). As part of this process, the City is required to collect and upload all relevant public records of proceedings regarding the Project at the time the Draft EIR is published, and thereafter, including electronic communications, such as emails (including personal emails) and text messages.

Therefore, we'd like to request that you submit any written or email correspondence either **from, to, or between** any City staff relating to the Hollywood Center Project, dating back **from October 12, 2017 to present**.

1. All **email (digital) correspondence** should be submitted via a single **Dropbox or Google Drive link**. Per the Office of the City Attorney's request, emails shall be submitted in the format outlined in the [instructions attached to this email](#).
2. Any **written (non-digital) correspondence** should be submitted via a scanned PDF file.
3. Any **text messages** should be screenshot and forwarded to your "lacity.org" email address and compiled based on the [instructions attached to this email](#).

Please **DO NOT** send PDFs of your emails. Instructions for email collection are attached.

At a minimum, please conduct a search using the following key words/phrases:

- *CPC-2018-2114*
- *CPC-2018-2115*
- *ENV-2018-2116*
- *VTT-82152*
- *Tract Map 82152*
- *Hollywood Center Project*
- *Hollywood Center*
- *HCP*
- *Millennium*
- *1720-1770 North Vine Street (any address in the range)*
- *1746-1760 Ivar Avenue (any address in the range)*

- 1733 and 1741 Argyle Avenue (any address in the range)
- 6236, 6270, and 6334 West Yucca Street (any address in the range)
- MCAF Vine LLC

Please submit all documents to me no later than **Tuesday, February 18, 2020**.

If you are aware of other City staff who may have worked on this Project but has not been included in this email, please let me know as soon as possible.

Thank you in advance for your time and cooperation.

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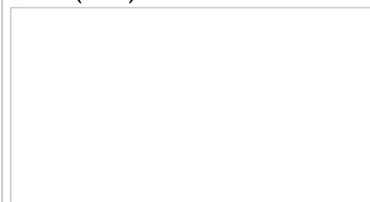
Mindy Nguyen
City Planner
Los Angeles City Planning

221 N. Figueroa St., Suite 1350
Los Angeles, CA 90012
Planning4LA.org
T: (213) 847-3674



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Chris DeMonbrun, MSCE, P.E.
Environmental Engineer
Wastewater Engineering Services Division - LA Sanitation
City of Los Angeles - Department of Public Works
Phone: (323) 342-1567
Fax: (323) 342-6210



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